

# TU Spring CHECKLIST

Use the checklist below to plan for your first semester at Tulane.  
**Most items are strongly encouraged while some are required. ROLL WAVE!**

## Financial Aid and University Records:

- Apply for Financial Aid:** To apply for federal aid, complete a [FAFSA](#), and to apply for need-based scholarship from Tulane, complete a [CSS Profile](#) and send [tax documentation](#).
- Check for missing financial aid items (which may be incremental) by logging into Gibson Online Financial Aid and checking the [Student Requirements tab](#).
- Elect if you wish to grant your parent or guardian access to your [Tulane financial information](#). Once each account is created, authorized users will have access to view electronic billing statements, view account activity & history, and access electronic payment options. Additionally, authorized users will receive direct billing notifications by email when new statements are available.
- Discuss with your family completing the [Authorization to Release Educational Records](#) form to grant your parent or guardian access to your educational records.
- Enter your [preferred name and pronoun](#) information by visiting the Office of the Registrar and Gibson Online.
- January 31:** Spring Tuition Bill Due. Tulane [Accounts Receivable](#) bills are paid through [Gibson Online](#) on the Billing tab.

## Academics:

- Check your [Tulane email](#) regularly!
- Request any needed accommodations and submit documentation with the [Goldman Center for Student Accessibility](#). This includes testing.
- Review the [Spring 2018 Schedule of Classes](#) [available mid-October]
- Schedule an appointment with your academic advisor to plan your course schedule prior to registration. Contact the Advising Center at [advising@tulane.edu](mailto:advising@tulane.edu) or (504) 865-5798. **Registration for Spring Scholars will begin October 25.**
- Become familiar with [Tulane's Core Curriculum](#) – requirements all students must fulfill to graduate.
- Review [Tulane's comprehensive list majors and minors](#). There are over 80 to explore!
- Review the [Tulane University Code of Academic Conduct](#).

## Campus Health:

- Submit your immunization forms and records to the Student Health Center via [Tulane's Patient Portal](#). You must submit these records to register for classes!
- Complete the [mandatory online health promotion courses](#). Courses must be completed before your arrival.
- January 26:** Deadline to waive or decline the mandatory [student health insurance](#). Students can waive or decline student health insurance beginning **December 11**.

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## Housing, Dining & Splash Card ID:

- November 15:** Deadline to complete the housing application to request housing on campus. You will be notified via the email address listed on your housing application by mid-December of your housing assignment. Apply as soon as possible starting **November 1!** Contact [Housing and Residence Life](#).
- Submit an electronic photograph to receive your **Tulane ID (Splash Card)** by mail or pick one up on your first day on campus. (Card Services is open from 9 am – 5 pm in 107 LBC Mondays through Fridays)
- January 8 at 12 pm:** Move-in date for new students participating in Panhellenic (sorority) recruitment. Students must be registered for recruitment with the [Office of Fraternity and Sorority Programs](#) to check in on this date.
- January 11 at 12 pm:** Move-in date for new students not participating in Panhellenic recruitment.
- Review the spring move-in materials to prepare for your arrival on campus [available mid-December]
- Sign up for your meal plan. After you register for classes, visit [Tulane University Dining Services](#) to view the meal plan options.
- On-campus Parking Permit:** **Spring Transfer Students** Purchase a parking permit through [Tulane Parking Services Office](#) if you will have a car on campus.

## Orientation & Campus Involvement:

- October 20:** Deadline for Spring Scholars interested in fraternity or sorority recruitment to complete this [form](#) stating intention to partake in recruitment.
- January 9:** **Students participating in Panhellenic recruitment** Attend [Spring Orientation](#) from 8:30 – 11 am in the Stibbs Room 203, Lavin-Bernick Center for University Life. Be sure to [RSVP!](#)
- January 12:** **Students NOT participating in Panhellenic recruitment** Attend [Spring Orientation](#) at 9 am in the Myra Clare Rogers Memorial Chapel. Be sure to [RSVP!](#)
- January 12 – 15:** **Spring Scholars** Join the orientation staff and other Spring Scholars for the NOLA Experience Program. Sign up for the program when you register for Spring Orientation!
- Set up your [OrgSync](#) Portal through Gibson Online to check out campus organizations and learn more about different ways to get involved. Your login information is the same as your Gibson ID and password.
- January 26:** Attend the Spring Activities Expo to get involved in the multitude of student organizations on campus! Check out OrgSync for more information on the time and location!
- Visit our [First-Year Involvement Opportunities web page](#) to learn about Tulane’s many peer mentor programs available for new students.

## Lagniappe (“a little something extra”):

- Order your textbooks through Gibson Online from the Barnes & Noble campus university bookstore.
- Check out on-campus jobs through [Tulane’s College Central Network](#). Remember to bring original documents to campus to complete your I-9. Visit Student Employment’s [website](#) for more information.
- Review the [Tulane University Code of Student Conduct](#), and familiarize yourself with the Student Responsibilities within the Code.