

TU *transfer student* *✓ checklist*

Use the Transfer Student Checklist to plan for your first semester at Tulane. Many of the checklist items can be completed in advance. Some items have a limited window or will not be available until a later date this fall. This checklist will be updated throughout the summer as details may change. Review the entire checklist now so you can plan ahead. Most items are encouraged, while some are required.

Academics:

- Make an appointment with your academic advisor to register for fall classes and discuss your transfer credits. **REQUIRED**
- Review your transfer credit evaluation, available on your Green Wave Admissions portal. Be sure to upload all requested syllabi.
- JULY 1:** Deadline to submit your final college transcript to the Office of Undergraduate Admission. **REQUIRED**
- [Check your Tulane email regularly!](#) **REQUIRED**
- Request any needed accommodations (including testing) and submit documentation with the [Goldman Center for Student Accessibility](#).
- [Become familiar with Tulane's Core Curriculum](#) – requirements all students must fulfill to graduate.
- [Review Tulane's comprehensive list of majors and minors](#). There are over 80 to explore!
- [Review the Tulane University Code of Academic Conduct](#). **REQUIRED**

Financial Aid and University Records:

- AUGUST 15:** Fall Tuition Bill Due. [Tulane Accounts Receivable](#) bills are paid through Gibson Online on the Billing tab. View your bill beginning **JULY 15**. **REQUIRED**
- Apply for Financial Aid: To begin the application for federal aid, [complete a FAFSA](#), and to begin the application for need-based scholarship from Tulane, [complete a CSS Profile](#) and [send tax documentation](#). Additional documentation may be required to complete the application. Be mindful of any deadlines for the individual applications you submit.
- Check for missing financial aid items (which may be incremental) by [logging into Gibson Online Financial Aid and checking the Student Requirements tab](#).
- [Elect if you wish to grant your parent or guardian access to your Tulane financial information](#). Once each account is created, authorized users will have access to view electronic billing statements, view account activity & history, and access electronic payment options. Authorized users will receive direct billing notifications by email when new statements are available.
- Discuss with your family completing the [Authorization to Release Educational Records](#) form to grant your parent or guardian access to your educational records. Turn in these forms IN PERSON when you arrive to campus in August.
- [Enter your preferred name and pronouns](#) for course rosters through Gibson Online or at the Office of the Registrar.

Student Resources & Support Services:

- [Review the Code of Student Conduct](#) and familiarize yourself with the student responsibilities in the Code. **REQUIRED**
- View the first-year support video from [Case Management & Victim Support Services](#) before your arrival to campus. **REQUIRED**
- View the behavioral expectations and hazing videos from the [Office of Student Conduct](#) before your arrival to campus. **REQUIRED**

Campus Health:

- JULY 15:** [Deadline to submit your immunization forms and records](#) to The Health Center via [Tulane's Patient Portal](#). **REQUIRED**
- AUGUST 15:** [Deadline to enroll in or opt out of the Tulane-sponsored Health Insurance Plan \(T-SHIP\)](#). Students must enroll in or begin the waiver process once registered for classes. Enrollment and waiver process opens late June. **REQUIRED**

Housing and Residence Life:

- JUNE 15:** Transfer students are encouraged to apply for housing as soon as possible, with the deadline being June 15. Housing for transfer students is not guaranteed. Questions? Contact [Housing and Residence Life](#).
- [Review the Housing and Residence Life Community Living Standards](#) and [the Fall Move-In Guide on the HRL website](#).

Campus Services:

- JUNE 30:** [Sign up for your dining plan. Review the dining plan options here](#). **REQUIRED FOR SECOND-YEAR STUDENTS**
- JULY 8:** [Upload a photograph for your Splash Card](#). Check your Tulane email for instructions. **REQUIRED**
- Check your email in August for instructions to [sign your mail contract](#). **REQUIRED FOR RESIDENTIAL STUDENTS**
- [Purchase a parking permit through Tulane Parking Services Office](#) if you will have a car on campus. [Only applies to transfer students classified as upperclassmen]

Orientation & Campus Involvement:

- JULY 15:** Deadline to complete your Student Evacuation Plan in Gibson Online so you are prepared in the event of a weather emergency. **REQUIRED**
- AUGUST 17:** Deadline to complete the online learning modules: Alcohol-Wise, Consent & Respect, Emergency Preparedness, Safety & Crime Prevention, EVERFI, and All-In: Tulane's Commitment to Stop All Sexual Violence. **REQUIRED**
- [Check out the list student organizations](#) and [browse campus events on WaveSync](#).
- International Students:* Attend mandatory [International Student Orientation](#) if you are starting at Tulane this fall on a student visa, including all first-year and transfer students. Other international undergraduate students (F-1/J-1) and U.S. citizens or permanent residents who grew up abroad are invited, but not required, to attend.

Lagniappe:

- Order your textbooks through Gibson Online from the Barnes & Noble campus university bookstore once you have registered for classes. You can have your books shipped home or pick them up in August.
- Order your college computer and technology accessories through our on-campus computer store, [Technology Connection](#). Get access to educational discounts, on-site repair, and more when you purchase from Technology Connection. Check [techconnect.tulane.edu](#) for special computer bundles and pricing specifically for students entering this fall.
- Activate and fill out your [Handshake profile](#) to find on-campus jobs, research opportunities, and future internships. Engage with [Career Services](#) early and often through career coaching or the career development course ([CRDV 1090](#)) to learn how classes you take can translate to professional experiences.
- Check out on-campus jobs through [Tulane's College Central Network](#). Remember to bring original documents to campus to complete your I-9. [Visit Student Employment's website for more information](#).
- [Download Microsoft Office 365](#) (Word, Excel, PowerPoint, One Note and 1 terabyte of storage space) for FREE for your laptop or PC. Students have access to all software and storage while enrolled at Tulane.
- Not registered to vote? [Utilize Tulane's TurboVote resource](#) to register to vote, apply for an absentee ballot, and receive election reminders

- Get connected by downloading our campus apps! Skip the lines with TU Go by Tulane University, our campus mobile ordering app that lets you to order and pay for your meals on the go. Tulane Bookstore gives you access to special promotions and exclusive discounts at our campus bookstores. Download TapRide to access our late-night, on-demand transportation services and Passio Go to view shuttle schedules, routes, and track your bus right from your phone.
- SEPTEMBER 2:** This is the last day to opt out of the automated course materials ordering process. Details will be available over the summer via Tulane's official bookstore.